

# **Town of Watson Lake**

## **Assisted Garbage Collection**

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A STATEMENT OF POLICY TO ESTABLISH AND PROVIDE THE SERVICE OF ASSISTED GARBAGE COLLECTION AND TO REGULATE AND IMPOSE REQUIREMENTS IN RELATION TO THE SERVICE.

### **1.0 Objective**

The purpose of this policy is to set guidelines for implementing an Assisted Garbage Collection program for residents of Watson Lake who have temporary or chronic mobility challenges.

### **2.0 Definitions**

The following terms are used within this policy and are defined as follows:

“APPLICANT” means the individual who applies for *Assisted Garbage Collection*.

“APPROVED” means approved by the Town of Watson Lake.

“CHIEF ADMINISTRATIVE OFFICER” means the manager of the Town of Watson Lake or their authorized delegate.

“COLLECTION DAY” means the day or days on which residential waste is regularly collected from a premises, together with the time period immediately preceding and immediately following the time of collection, as specified by the Town of Watson Lake.

“COLLECTOR” or “GARBAGE COLLECTOR” means an employee of the Town of Watson Lake who collects residential garbage from premises.

“COMPOSTABLE MATERIAL” means organic material of plant or animal origin including food waste, leaf and yard waste, boxboard, soiled and non-recyclable paper, branches, brush, and other material as defined in the Solid Waste Bylaw #20-20.

“CONTAINER” means any container other than a garbage can, approved in writing by the Town of Watson Lake for the storage of garbage.

“COUNCIL” means the elected Council of the Town of Watson Lake.

“ELEGIBLE PREMISES” means dwellings which owners or occupiers pay for curbside residential waste collection, as approved by the Town of Watson Lake. Eligible premises may include single detached, semi-detached, modular homes, living suites, multi-residential, or mobile homes.

Eligible premises may also include dwellings in Commercial, Industrial, or non-residential zoning

designations where the primary use of the property is residential.

“GARBAGE CONTAINER” means a receptacle for the purpose of disposing of residential solid waste and constructed of non-corrosive durable metal or plastic, equipped with tight-fitting cover constructed of the same material and handle for lifting. Garbage containers are provided by the Town of Watson Lake.

“GARBAGE TAG” or “TAG” means a single use tag or sticker that shall be purchased from the Town of Watson Lake. Municipal collection will take garbage bags in excess of the weekly limit providing they are properly tagged.

“PREMISES” means an area of land, including a lot or parcel of land with or without buildings.

“PROGRAM” means the Assisted Garbage Collection program.

“PROPERTY” means a piece of real estate; a lot defined by property lines.

“RECYCLABLE MATERIAL” means material which may be reprocessed and used in the manufacture of new material.

“RESIDENT” means a person who resides at a location on a permanent or long-term basis.

“RESIDENTIAL WASTE” or “RESIDENTIAL GARBAGE” means all household residential waste other than that which can be segregated as controlled waste or reusable materials, including residual waste, compostable material, and recyclable material.

“SPECIAL WASTE” means special waste as defined by the Special Waste Regulations of the *Environment Act*.

“STREET” means highways, roads, lanes, avenues, easements, thoroughfares, drives, boulevards, and other public access ways.

“TOWN” means the Town of Watson Lake.

### **3.0 Policy**

- 3.1** The Town of Watson Lake is committed to implementing and managing a program that will accommodate those who require assistance due to medical or mobility limitations, in setting out residential garbage bins for collection, for eligible premises within the municipal boundaries.

### **4.0 Principles**

- 4.1** A fair and consistent process will be followed for all residents and property owners who apply for the *Assisted Garbage Collection* program.
- 4.2** Levels of service will continue to be determined and refined in consultation with the community and the Garbage Collector.

**4.3** *Assisted Garbage Collection* will be integrated within existing operational processes.

**4.4** This policy will follow the procedures and processes as set out in Solid Waste Bylaw.

## **5.0 Scope**

**5.1** This policy applies to all residential properties within the municipality which has an occupant or occupants who have mobility or health challenges that limit their ability to deliver their garbage bin to the curbside on collection day as per the Town of Watson Lake Solid Waste Bylaw, and where there is not another abled person in the household who can do such duties.

**5.2** This policy is limited to residential household garbage collection and does not include special waste, compostable material, bulky items, banned material, or other controlled waste.

**5.3** Under certain circumstances, a resident, owner, or occupant whose property is zoned Commercial, Industrial, or non-residential may qualify under this policy if such property's primary use is residential.

**5.4** There will be no charge for *Assisted Garbage Collection*.

## **6.0 Responsibilities**

**6.1** Council shall:

- a) Adopt the *Assisted Garbage Collection* policy and future updates.
- b) Review appealed applications denied by the Chief Administrative Officer or designated official.

**6.2** The Chief Administrative Officer shall:

- a) Review and approve or deny application submissions.
- b) Provide direction to the Landfill Manager and the Garbage Collector.
- c) Request applicants provide a letter from their physician if proof is needed for requested service or where a letter is not already held on file by the Town.

**6.3** The Garbage Collector shall:

- a) Collect garbage bin, tip the garbage and the return the garbage bin back to the front door of the premises, unless otherwise arranged.
- b) Only enter properties which have been enrolled in the program and shall not enter any dwelling or structure on the premises.
- c) Collect all garbage bags in the bins, regardless of the size, type, or quantity.

**6.4** The Resident shall:

- a) Apply for *Assisted Garbage Collection* through the Town.
- b) Ensure that garbage is contained in a bag prior to being placed in an approved garbage bin.
- c) Set out approved garbage bin in a location on the property that is visible to the Collector from the street or driveway.
- d) Ensure that all collected garbage is acceptable as per the Solid Waste Bylaw.

**7.0 Related Documentation**

**7.1** Solid Waste Bylaw #20-20

**8.0 Appeal Process**

Upon denial of an application the applicant may appeal to the Town of Watson Lake, in writing, within fourteen (14) days.

**POLICY TITLE:** *Town of Watson Assisted Garbage Collection Policy*

**RESOLUTION NUMBER:** *021-20-167*

**ADOPTED BY COUNCIL ON:** *December 14, 2021*

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Christopher Irvin, Mayor

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Tiffany Lund, Municipal Clerk