

TOWN OF WATSON LAKE

REGULAR MEETING
COUNCIL CHAMBERS

MEETING NO. 5
March 22, 2016

ATTENDANCE

ABSENT

J.BROWN - MAYOR
S.BAUER – COUNCILOR
B. LEACH – COUNCILOR
CHRIS IRVIN – COUNCILOR
BRIAN LUND - COUNCILOR

PUBLIC
Cheryl O’Brien

ADMINISTRATION

DAVID STEELE - CAO
TERRI CLOSE – Municipal Clerk

The meeting was called to order at 7:00 pm by Mayor Brown.

AGENDA

MOTION 016-05-49

Moved by Councilor Leach, seconded by Councilor Bauer
that:

The Agenda be adopted as amended to include:

Meeting with Minister Dixon .

- CARRIED –

**CONFLICT OF
INTEREST**

There were no conflicts of interest expressed.

MINUTES

MOTION 016-05-50

Moved by Councilor Irvin, seconded by Councilor Leach
that:

The minutes be adopted from the last Regular meeting of March 1, 2016.

- CARRIED –

REPORTS

Administration provided Council with an update on various meetings and discussions that were attended in February. Topics of discussion were as follows:

- The 2016 O/M & Capital budgets and mill rate bylaw have been finalized and presented to Council for approval.
- Discussion with YG Economic Development for updating promotional video and obtaining display equipment for Watson Lake to use for promoting the Town.
- The first installment payment has been made on the purchase of the new Garbage truck.
- Work continues with a contracted negotiator to establish a time frame to commence negotiations with the Public Service Alliance of Canada for renewal of the Collective Agreement.
- Work with AYC and other communities to gather information on various fees and charges as part of an exercise to explore local revenue generating opportunities.

- Discussion with RCMP that as part of their emergency continuity planning, they utilize the Council Chambers as their command centre if and when require to maintain operations.

MOTION 016-05-51

Moved by Councilor Brenda, seconded by Councilor Lund
that:

The CAO Report for the month of February be approved.

- CARRIED –

Administration provided Council with a report that provided some of the highlights from the AYC Directors' meeting that was held in Whitehorse, March 12th.

MOTION 016-05-52

Moved by Councilor Lund, seconded by Councilor Irvin
that:

Council approve the report on the AYC Directors' meeting held March 12th as presented.

- CARRIED –

MOTION 016-05-53

Moved by Councilor Leach, seconded by Councilor Lund
that:

The Town of Watson Lake as Yukon leaders endorse through their signatures, the declaration arising from the Yukon Regional Roundtable on missing and murdered indigenous women and girls.

- CARRIED -

ACCOUNTS
PAYABLE

MOTION 016-05-54

Moved by Councilor Leach, seconded by Councilor Irvin
that:

The payroll cheques #56885 through #56913 in the amount of \$44,736.45 and the Open Payables in the amount of \$156,526.49 be paid.

- CARRIED –

FINANCIAL OVERVIEW

Administration provided Council with a report summarizing the Towns' Financial position which reflected the 2016 Capital and O/M budgets. The report highlighted the 2016 revenue & expenses, and included the amount available to spend for 2016. Administration discussed the Town's financial position and the amount of Town funds that will be required to operate during the upcoming year.

BY-LAWS

MOTION 016-05-55

Moved by Councilor Leach, seconded by Councilor Lund
that:

By-Law 16-01, being a By-law to provide for the adoption of the annual O/M budget be introduced for Second Reading.

- CARRIED –

MOTION 016-05-56

Moved by Councilor Lund, seconded by Councilor Leach that:

By-Law 16-02, being a By-Law to provide for the adoption of a Capital Budget be introduced for Second Reading which reflects an increase of \$178,700.00.

- CARRIED –

MOTION 016-05-57

Moved by Councilor Leach, seconded by Councilor Irvin that:

By-law 16-03, being a By-Law to set the property rate for 2016 be introduced for First Reading.

- CARRIED –

NEW & UNFINISHED

BIG BROTHERS/BIG SISTERS

Council received a letter from Elisabeth Lexow representing the Big Brothers, Big Sister program requesting free passes for use at the Recreation Centre in order that their volunteers have more opportunities to do activities with their youth that they mentor.

MOTION 016-05-58

Moved by Councilor Leach, seconded by Councilor Irvin that:

The Town of Watson Lake provide 5 passes to the Recreation Centre for use by the Big Brothers Big Sisters program volunteers.

- CARRIED –

**AYC AUCTION
ITEM**

Council discussed various auction items for the AYC AGM being held in Watson Lake. Council suggested a helicopter day trip either into Larsen Hotsprings or the Coal River Hotsprings.

MOTION 016-05-59

Moved by Councilor Leach, seconded by Councilor Irvin that:

The Town of Watson Lake donate a helicopter day trip for the AYC AGM auction item.

-CARRIED –

**BY-LAW/DEVELOPMENT OFFICER
POSITION**

Council discussed the By-Law/Development Officer position. Administration provided the job description and benefits for this position as covered under the Yukon Employee Union Collective Agreement.

Council addressed whether certain aspects of the job could be contracted out and the details of the position be determined when the collective agreement is being negotiated.

MOTION 016-05-60

Moved by Councilor Lund, seconded by Councilor Leach
that:

The position be advertised as provided in the Union Collective Agreement.

- CARRIED –

Abstained: Councilor Irvin

YUKON EDUCATION
REM INITIATIVE

Council addressed a letter from YG Education requesting that fees be waived for use of the Recreation Centre for the Rural Experiential Model initiative being held in Watson Lake April 24-29th. Administration provided information to Council on the loss of revenue if the facility is provided at no charge for the week of the event. The Town provided a reduced rate of \$1791.00 when the REM project was held in Watson Lake in 2015. Although Council support this initiative they agree that there be a cost charged for the use of the facilities.

MOTION 016-05-61

Moved by Councilor Leach, seconded by Councilor Irvin
that:

The Town of Watson Lake provide the use of the Recreation Centre to YG for the REM initiative at the reduced rate of \$1791.00.

- CARRIED –

PUBLIC WORKS SHOP
VENTILATION SYSTEM

Council reviewed a quote from Duncan's Ltd. to supply & install a ventilation system in the Public Works maintenance shop. The quote of \$52,039.00 does not include the electrical or control wiring. The ventilation system is a requirement under Occupational Health & Safety regulations.

MOTION 016-05-62

Moved by Councilor Leach, seconded by Councilor Bauer
that:

Council approve the quote from Duncan's Ltd for the ventilation system in the amount of \$52,039.00.

- CARRIED –

WATER TREATMENT
FACILITY

Administration provided Council with a proposal from Northern Utility Maintenance to provide operator oversight and operational assistance for the water treatment facility. The proposal provided a detailed description of the services offered in addition to a schedule of visits and associated hours and costs for one year commencing April 1st to March 31, 2017. Council discussed the proposal and agreed this will bring the Town in compliance with the requirements needed to operate the facility, as well as the opportunity to determine the demands of the facility.

MOTION 016-05-63

Moved by Councilor Leach, seconded by Councilor Bauer
that:

Council approve the invoice from Northern Utility Maintenance for \$12,000 for the month of March to accommodate the commissioning and initial plant startup.

- CARRIED –

MOTION 016-05-64

Moved by Councilor Leach, seconded by Councilor Lund
that:

Council accept the proposal from Northern Utility Maintenance in the amount of \$89,064.80 to provide oversight services and operational assistance to the Town of Watson Lake from April 2016 to March 31, 2017.

- CARRIED –

MEETING WITH
MINISTER DIXON

Council acknowledged a meeting scheduled for Tuesday, March 29th with Minister Dixon. The meeting will be for YG to provide an overview of infrastructure projects recently completed, underway and in development. It will also include a tour of the new water treatment facility.

CORRESPONDENCE

Council reviewed the RCMP Policing report for the month of February.

**QUESTION
PERIOD**

There were no questions presented.

ADJOURNMENT

MOTION 016-05-65

Moved by Councilor Leach, seconded by Councilor Irvin
that:

There being no further business the meeting be adjourned at 9:15 pm.

- CARRIED –

Justin Brown – Mayor

Terri Close – Municipal Clerk