

TOWN OF WATSON LAKE

REGULAR MEETING
COUNCIL CHAMBERS

MEETING NO. 4
February 16, 2016

ATTENDANCE

ABSENT

J.BROWN - MAYOR
S.BAUER – COUNCILOR
B.LUND – COUNCILOR
B. LEACH - COUNCILOR
CHRIS IRVIN – COUNCILOR

PUBLIC
Patti Mcleod
Cheryl O`Brien
Michelle Koehl
John Devries
Jim Holt
Lily Brunet

ADMINISTRATION

DAVID STEELE - CAO
TERRI CLOSE – Municipal Clerk

The meeting was called to order at 7:00 pm by Mayor Brown.

AGENDA

MOTION 016-04-32

Moved by Councilor Leach, seconded by Councilor Irvin
that:

The Agenda be adopted as presented.

- CARRIED –

**CONFLICT OF
INTEREST**

There were no conflicts of interest expressed.

MINUTES

MOTION 016-04-33

Moved by Councilor Irvin, seconded by Councilor Leach
that:

The minutes be adopted from the last Regular meeting of February 2, 2016.

- CARRIED –

**ACCOUNTS
PAYABLE**

MOTION 016-04-34

Moved by Councilor Leach, seconded by Councilor Lund
that:

The payroll cheques #56825 through #56853 in the amount of \$43,272.87 and the
Open Payables in the amount of \$353,431.44 be paid.

- CARRIED –

NEW & UNFINISHED

**OVERVIEW OF
TOWNS' FINANCIAL POSITION**

Administration provided Council with a report summarizing the Towns' Financial position. The report highlighted the 2015 revenue & expenses, and included the 2016 proposed budget. Administration discussed the Town's financial position and cautioned Council of the potential of the Town operating in a deficit.

Administration stressed the importance of keeping costs down while maintaining the current level of service. There may be opportunities to reduce the budget expenditures by reevaluating requirements.

2015 CAPITAL BUDGET
PROJECT SUMMARY

Administration provided Council with a detailed report of the 2015 Capital Budget revenues and expenditures. Administration addressed various projects that are funded from outside sources. Council questioned why certain budgeted items were not spent and carried forward into the next years' budget. Administration explained the rationale that the budget is only a projection and the authority to spend is exercised based upon pressing needs. Further, in one or more instances, it was decided to more appropriately treat the expenditure as O&M rather than a Capital item. Finally, in some instances the details of the scope of required work and associated costs is not determined until after the Capital budget is approved.

2016 PROPOSED
CAPITAL BUDGET

Administration provided Council with the proposed 2016 Capital Budget expenditures. The Capital Budget must be passed by Bylaw no later than April 15th. Council agreed to meet with Management to discuss the Capital Budget on March 1st.

YTG LEASE
RENEWAL

Council discussed the lease renewal for the Library space.

MOTION 016-04-35

Moved by Councilor Leach, seconded by Councilor Irvin
that:

The YTG lease for the Library be renewed for a three year term at a 4% increase.

- CARRIED –

BY-LAW ENFORCEMENT
OFFICER POSITION

Councilor Bauer referred to a draft contract that was prepared for the By-Law/Development Officer position. Councilor Bauer identified particular areas of the contract that needed modifications. Council discussed the position being a contracted service. Councilor Leach strongly recommended that this position be implemented as soon as possible.

PREMIER MEETING
AGENDA ITEMS

Council discussed a meeting that is scheduled with Premier Pasloski and members of the Yukon government Cabinet planned for February 18th. This meeting is an opportunity to inform Yukon government of Town of Watson Lake requirements.

WATER TREATMENT
FACILITY

Council addressed the water treatment facility and questioned various operating implications of the facility.

- What is needed as far as monitoring.
- What level of responsibility is required for staffing the facility.
- What policies and procedures need to be effect in order to move forward.
- When is the facility expected to be open.

Council discussed the Yukon governments' plans to take over the water treatment facility in Dawson City due to cost implications. It was suggested to lobby the government for funding to assist with O/M and staffing costs for the Watson Lake Water Treatment facility. Council requested a detailed strategy be provided for the next Council meeting.

**QUESTION
PERIOD**

Councilor Bauer addressed the Solid Waste Management Bylaw and suggested the By-Law be reviewed to determine best practices and whether the bylaw requires any amendments. It is an opportunity for Council to discuss the By-Law with the Management Team and the public. Councilor Leach commented that the Bylaw had undergone several reviews and public consultation prior to finalization and she does not believe it needs to be reviewed again at this time.

MOTION 016-04-36

Moved by Councilor Bauer, seconded by Councilor Irvin
that:

The Solid Waste By-Law be reviewed and agreed to meet on April 5th with Management.

- CARRIED -

Councilor Bauer inquired about the sani-dump closure and if there had been any discussion regarding relocating the sani-dump. Administration updated Council on the reasons the sani-dump had been closed. Various businesses were contacted, and it was verified that the Downtown RV Park provides a sani-dump available to the public.

**RECPLEX
HOURS OF OPERATION**

Councilor Irvin addressed the hours of operation at the Recreation Centre and whether there had been any further discussion concerning the centre being open on weekends. Administration informed Council that the Recreation Manager is preparing a report regarding this matter. Administration advised that with all the Recreation events that have recently taken place, staff have put in several hours of overtime. Council suggested that staff could be rescheduled to allow for the extra hours or hire part-time staff in order that no overtime occurs when holding an event or program.

IN-CAMERA

MOTION 016-04-37

Moved by Councilor Leach, seconded by Councilor Irvin
that:

Council go In-Camera.

- CARRIED -

MOTION 016-04-38

Moved by Councilor Lund, seconded by Councilor Leach
that:

Council revert to an Open meeting.

- CARRIED -

ADJOURNMENT

MOTION 016-04-39

Moved by Councilor Bauer, seconded by Councilor Irvin
that:

There being no further business the meeting be adjourned at 9:00 pm.

- CARRIED -

Justin Brown – Mayor

Terri Close – Municipal Clerk