

TOWN OF WATSON LAKE

REGULAR MEETING  
COUNCIL CHAMBERS

MEETING NO. 2  
January 17, 2017

ATTENDANCE

ABSENT

JUSTIN BROWN - MAYOR  
BRENDA LEACH - COUNCILOR  
STACY BAUER – COUNCILOR  
CHRIS IRVIN – COUNCILOR  
BRIAN LUND - COUNCILOR

PUBLIC

ADMINISTRATION

RICK ROTONDI – Acting CAO  
TERRI CLOSE – Municipal Clerk

The meeting was called to order at 7:00 pm by Mayor Brown.

**AGENDA**

MOTION 017-02-08

Moved by Councilor Leach, seconded by Councilor Lund  
that:

The Agenda be adopted as amended to include:

Letter from WL Chamber of Commerce requesting the fees for the use of the  
Recreation Centre hall and dishes be waived for the annual Gala & Policeman's  
Ball.

- CARRIED –

**MINUTES**

MOTION 017-02-09

Moved by Councilor Irvin, seconded by Councilor Leach  
that:

The minutes be adopted from the last Regular meeting of January 3, 2017 as  
presented.

- CARRIED –

**ACCOUNTS  
PAYABLE**

MOTION 017-02-10

Moved by Councilor Leach, seconded by Councilor Irvin  
that:

The payroll cheques #57756 through #57785 in the amount of \$42,426.31 and the  
Open Payables in the amount of \$96,390.84 be paid.

- CARRIED –

Council discussed purchases made by staff and encouraged the Town to purchase  
locally as much as possible. Council expressed concerns that many purchases are  
being made outside for items that are available from local businesses.  
Administration addressed the issue that on several occasions items were not  
available locally or the cost is too high as compared with outside market.  
Departments are budget conscious and spend accordingly. Council recommend  
that any purchases up to \$1000 be purchased locally or within 10 business days of  
ordering if the item is not available, otherwise source out elsewhere.

**NEW & UNFINISHED**

**TAX LIEN  
SUMMARY**

Council was in receipt of a summary of property tax accounts in arrears. This list reflects accounts that were outstanding for 2016 and will be published as required in the Town Newsletter and then in the Yukon newspaper no later than February 15<sup>th</sup>. The next step for those who do not pay is for the Town to commence tax lien process. Council reviewed the list and requested that efforts be made to notify the property owners prior to their names being published in the Newsletter.

**OUTSTANDING  
TAX REPORT**

Council reviewed the list of outstanding property taxes owed to the Town. Administration informed Council that the report reflects all properties that have liens registered. Admin updated Council on the process and the various stages involved in the tax lien process. Council requested a detailed report outlining what stage the Town is at on the outstanding properties listed in the report. Administration will have the report available for the next Council meeting.

**WL CHAMBER OF COMMERCE  
GALA REQUEST**

Council received a letter from the Watson Lake Chamber of Commerce regarding their annual gala and Policeman's Ball and a request for the Town to waive the cost to rent the Recreation Central and dishes.

**MOTION 017-02-11**

Moved by Councilor Irvin, seconded by Councilor Bauer  
that:

Council agreed to waive the fees for rental of the facility and dishes for the WL Chamber gala and Policeman's Ball.

- CARRIED -

**CORRESPONDENCE**

Council reviewed the RCMP Policing Report for December, 2016.

**ADMINISTRATIVE  
ENQUIRIES**

Administration informed Council that the water treatment facility is now operational. Discussion continued regarding costs to operate the facility and ways to help offset these costs. There will be new requirements in place for bulk water users including costs. Council suggest that a policy be drafted for the next Council meeting outlining the regulations as well as proposed fees for the use of bulk water. It was recommended that once the policy is approved that notices be sent notifying the public of the new regulations and rates.

Administration informed Council that YG has expressed an interest to provide a presentation on asset management at the February 21<sup>st</sup> Council meeting. A management plan is required in order to access funding by the end of 2017.

Councilor Lund addressed various deficiencies at the Fire Hall and the enormous cost to remedy these deficiencies. Discussion continued regarding the potential of turning the responsibility of the Fire Department over to the control of YG.

Council agreed this will require further discussion.

Council questioned the status of the Confined space rescue training that was scheduled to be held in Watson Lake. Administration agreed to contact Yukon College to confirm dates. Councilor Lund addressed training primarily for the Fire Department volunteers as they are the first responders and should have the appropriate training for Confined space rescue. Administration will contact Occupational Health & Safety to discuss this matter further.

**IN-CAMERA**

MOTION 017-02-12

Moved by Councilor Leach, seconded by Councilor Irvin that:

Council go In-Camera.

- CARRIED -

MOTION 017-02-13

Moved by Councilor Leach, seconded by Councilor Irvin that:

Council revert to an Open meeting.

- CARRIED -

MOTION 017-02-14

Moved by Councilor Leach, seconded by Councilor Lund that:

The Town of Watson Lake continue to pay salary and benefits for David Steele to April 20<sup>th</sup>, 2017.

- CARRIED -

**ADJOURNMENT**

MOTION 017-02-15

Moved by Councilor Lund, seconded by Councilor Bauer that:

There being no further business the meeting be adjourned at 9:45 pm.

- CARRIED -

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Justin Brown – Mayor

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Terri Close – Municipal Clerk