

**TOWN OF WATSON LAKE**  
**BYLAW 2024-01**

A BYLAW TO PROVIDE FOR THE PREVENTION OF FIRES, THE PREVENTION OF THE SPREAD OF FIRE, AND  
FOR THE PRESERATION OF LIFE AND PROPERTY WITHIN THE TOWN OF WATSON LAKE

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WHEREAS pursuant to the provisions of Section 265 of the *Municipal Act* (R. S. Y. 2002) provides that Council may pass bylaws for municipal purposes respecting the safety, health, and welfare of people and the protection of persons and property, including fire protection and emergency services;

AND WHEREAS section 266 of the *Municipal Act* (R. S. Y. 2002) provides that, without restricting section 265, Council may in a bylaw:

- Regulate, control, or prohibit;
- Provide for a system of licences, inspections, permits, or approvals; and,
- Provide for an appeal, the body that is to decide the appeal and related matters;

AND WHEREAS section 6(1) of the *Fire Prevention Act* provides that the Chief or Acting Chief of the fire brigade of a municipality in which a fire brigade has been established is, by virtue of their office, a local assistant to the Fire Marshal and is subject to the directions of the Fire Marshal in carrying out the provisions of this Act within the boundaries of the municipality;

NOW THEREFORE the Council of the Town of Watson Lake, in open meeting duly assembled, hereby ENACTS AS FOLLOWS:

**1.0 SHORT TITLE**

1.01 This Bylaw shall be known as the **Fire Protection and Life Safety Bylaw**.

**2.0 DEFINITIONS**

“Adult” means a competent person who is at least 18 years of age;

“Apparatus” means the technical equipment needed for a particular purpose;

“Approval” means the written approval of the Fire Chief

“Building” means a structure that is used or intended to be used for the support, enclosure and/or the shelter of persons, animals, or property, except those prescribed by regulations as exempted from the *Building Code*;

“Building Code” means the *National Building Code of Canada* as amended from time to time;

“CAO” means the Chief Administrative Officer of the Town of Watson Lake;

“Council” means the elected Council of the Town of Watson Lake;

“Dangerous Goods” means any material or substance as defined by the *Transportation of Dangerous Goods Act* as amended from time to time;

“Debris” means accumulations of waste material whether organic or inorganic targeted for disposal;

“Deficiency” means the quality or state of being defective or lacking some necessary quality or element;

“Disaster” means an emergency or incident that exceeds the response capability of the local jurisdiction, regardless of cause;

“Equipment” means any tools, contrivances, or materials used by the Fire Department at any incident or other emergency;

“Emergency Equipment” means any vehicle, fire fighting apparatus, tools, and equipment providing a service to the Fire Department;

“Explosives” means any substance defined as explosive within the meaning of the *Explosives Act* as amended from time to time;

“False Alarm” means the activation of a fire alarm system resulting in the direct or indirect notification of the Fire Department to attend at a real property where the Fire Department finds no evidence or indication of any fire condition, unlawful activity, or unauthorized entry;

“Fire Alarm System” means a device or devices installed on real property and intended to warn of a fire condition by activating an audible alarm signal or alerting a monitoring facility but does not include a fire alarm system on real property that is intended to alert only the occupants of the dwelling unit in which it is installed;

“Fire Department” means the Fire Department of the Town of Watson Lake, including all officers, employees and volunteers engaged in the Fire Department;

“Fire Chief” means the person appointed as head of the Fire Department or any other person authorized to act on behalf of the Fire Chief;

“Fire Code” means the *National Fire Code of Canada* as amended from time to time;

“Fire Hazard” means fire hazard is situation where there is greater than normal risk of harm to property or people due to fire;

“Fire Marshal” means the person appointed to be an inspector pursuant to section 2 of the *Fire Prevention Act*;

“Fire Protection” means all aspects of fire safety including but not limited to fire prevention, fire fighting or suppression, pre-fire or pre-emergency planning, fire investigation, public education and information, and other staff development;

“Highest Ranking Member” means the highest-ranking member of the Watson Lake Fire Department at the scene of an Incident.

“Incident” means any set of circumstances where it can be reasonably expected that there is a danger to the physical well being of persons, or damage to the property or the environment, and includes but is not limited to the following:

- a) fire;
- b) circumstances where fire or explosion can be expected to be imminent;
- c) circumstances where dangerous or hazardous goods can reasonably be expected to present a danger to persons, property, or the environment; and,
- d) automobile accidents;

“Member” means any person who is duly appointed as a member of the Fire Department;

“Nuisance Fire” meaning combustion with undesirable affects due to the combustion process such as smoke drift, falling embers, high levels of radiant heat, or other effects.

“Occupancy” means the use or intended use of the building, or part thereof, for the shelter or support of persons, animals, or property, in alignment with definitions provided in the current version of the *National Fire Code* and *National Building Code*.

“Occupant” means an occupier of land and includes the resident occupier of land or, if there is no resident thereof, a leaseholder or person having, or enjoying in any way, or for the purpose whatsoever the use of the land otherwise than as owner, whether of not the land or part thereof is an unsurveys;

“Officer in Command/Commanding Officer/Incident Commander” means the first arriving most senior officer or member who takes charge of an incident and directs resources and personnel appropriately for the mitigation of the incident.

“Open Burning” means the burning of any material outside of a building or structure, including without limiting the generality of the foregoing, wood, debris, cardboard, brush, or garden waste, where the flame is not wholly contained and is, thereby, open to the air;

“Owner” means an owner of real property and includes a person having any right, title, estate, or interest in real property other than the occupier or mortgagee;

“Person” includes a corporation and the heirs, executors, administrators, or other legal representatives of a person;

“Structure” means any building constructed or used to shelter people or objects from weather;

“Town” means the Town of Watson Lake.

### **3.0 PURPOSE**

- 3.01 The purpose of this bylaw is to establish a Fire Department for the Town of Watson Lake, and to establish authority and due process for the prevention and control of fire and rescue incidents through delegations of authority and provision of responsibilities.

### **4.0 ADMINISTRATION OF BYLAW**

- 4.01 The Fire Chief or their designate shall administer the provisions of this bylaw.

## **5.0 ADOPTION OF THE NATIONAL FIRE CODE**

5.01 It is hereby recognized that the current edition of the *National Fire Code of Canada* and the *National Building Code of Canada* issued by the National Research Council of Canada, is in force in the Town of Watson Lake.

5.02 Any person who contravenes, violates, or fails to comply with provisions of the *National Fire Code of Canada* commits an offence under this bylaw.

## **6.0 CONFIRMATION OF FIRE DEPARTMENT AND FIRE CHIEF**

6.01 The Fire Department as established is hereby confirmed and shall be known as the *Watson Lake Fire Department*.

6.02 The position of Fire Chief as established is hereby confirmed.

## **7.0 RESPONSABILITIES AND DUTIES OF FIRE CHIEF**

7.01 The Fire Chief shall have complete operational responsibility and authority over the Fire Department, subject to the administrative direction and control of the CAO or Council through the CAO.

7.02 The Fire Chief is responsible for the efficient management of all members, apparatus, equipment, responses to incidents, and the provision of fire prevention and protection services including appropriate training and development of members to provide a desired level of service.

7.03 The Fire Chief shall establish standard operating guidelines, standard operating procedures, and policies, necessary for the proper organization, administration, and operation of the Fire Department. Standard operating guidelines (SOGs) shall be limited to general tactical and operational expectations and direction. SOGs permit individuals to exercise their own knowledge, skills, and abilities, to determine the best course of action, where the document serves as a template to begin taking those actions. SOGs shall be written and enforced by the Fire Chief. Standard operating procedures (SOPs) provide a firm set of rules or directions to follow for a given circumstance or event. The Fire Chief shall develop SOPs and implement them with approval from the CAO. The Fire Chief shall also develop policies where appropriate and implement them with approval by the municipal council.

7.04 The Fire Chief is appointed through this bylaw as the authority having jurisdiction on enforcement of the *National Fire Code*, applicable sections of the *National Building Code*, and related legislation.

7.05 It shall be the duty of the Fire Chief to ensure inspection of all public and commercial facilities and businesses in the Town of Watson Lake. Records shall be maintained and major deficiencies reported to the CAO.

7.06 The Fire Chief may appoint or designate other officers of the Fire Department to act as Fire Chief on his/her behalf and may, in writing, authorize Officers to exercise the powers of a local assistant to the Fire Marshal.

7.07 The Fire Chief, or in the absence of the Fire Chief, the highest ranking member present,

shall have control, direction and management of all emergency equipment and personnel assigned to an incident.

- 7.08 The Fire Chief is empowered to cause any building, structure, or thing to be pulled down, demolished or otherwise removed if deemed necessary to prevent the spread of fire to other buildings, structures or things.
- 7.09 The Fire Chief is empowered to enter any premises or property where an incident has occurred and to authorize any member, apparatus, or equipment of the Fire Department to enter, as deemed necessary, in order to control, combat or deal with the incident.
- 7.10 The Fire Chief is empowered to enter, pass through or over buildings or property in the vicinity of an incident and to authorize members of the Fire Department and the apparatus and equipment of the Fire Department to enter or pass through or over any building or property where it is necessary to gain access to the incident or to protect any person or property.
- 7.11 The Fire Chief is empowered to determine and establish the boundaries of a hazardous area, and having done so, may order the evacuations of persons from this area and prevent unauthorized persons from entering this area.
- 7.12 No person shall enter the hazardous area unless authorized by the Fire Chief.
- 7.13 The Fire Chief may authorize training within the municipal boundaries that may include: fire; smoke; odors; lights; use of hydrants; use of public facilities; use of private property with permission and a signed agreement with the property owner. These activities shall be performed with extreme regard for surrounding populous, and advanced notice to the community shall be given for any training that may result in any public attention.
- 7.14 During a disaster, the Fire Chief is permitted to order resources required for quick and efficient mitigation, beyond normal aid agreements, prioritizing life safety, incident stabilization, and property and environmental conservation.
- 7.15 The Fire Chief shall ensure a basic cause and origin inquiry at a minimum for every fire related incident. Insurable property shall be investigated more thoroughly, and a report generated and kept on file. For insurable property where the cause and origin are not easily found, assistance shall be requested through the Fire Marshals Office to assist in investigating the cause and origin. The Fire Chief may request assistance from the Fire Marshals Office and R.C.M.P. to assist as required.

## **8.0 APPOINTMENT AND ACCOUNTABILITY OF OFFICERS AND MEMBERS**

- 8.01 All members of the Fire Department shall be appointed by the Fire Chief.
- 8.02 Officers shall be appointed by the Fire Chief, as vacancies occur or as needs dictate, from firefighters meeting the qualifying standards.
- 8.03 Members are accountable to the Fire Chief for the actions and affairs of the members under their command.

- 8.04 All Officers are accountable for ensuring members adhere to any and all applicable Fire Department Standard Operating Guidelines, Standard Operating Procedures, and policies.
- 8.05 Pay for members shall be based on the *Watson Lake Fire Department Renumeration Policy*.

## **9.0 RANK STRUCTURE F FIRE DEPARTMENT**

- 9.01 The rank structure of the Fire Department, in descending order shall be as follows:

- a. Fire Chief;
- b. Deputy Fire Chief;
- c. Captain;
- d. Firefighter;
- e. Recruit Firefighter; and,
- f. Student Firefighter.

## **10.0 JURISDICTION OF FIRE DEPARTMENT**

- 10.01 The limits of the jurisdiction of the Fire Chief and members of the Fire Department will extend to the area and boundaries of the Town, and neither the Fire Chief or members shall supply firefighting services or respond to an incident, nor shall any part of the fire apparatus or equipment be used outside the boundaries of the Town, without the consent of the other local government or express authority of a written agreement between the Town and the respective government, providing for emergency response outside the Town boundaries. When responding and working on an incident outside of the Town municipal boundaries, the Fire Chief and members shall assume the same responsibilities and authorities as the host jurisdiction.
- 10.02 In consultation with the CAO, the Fire Chief or members and equipment may respond outside of municipal boundaries beyond typical aid responses to assist other governments, agencies, or organizations, in response to disasters or large-scale events. This shall only be done with consideration for local response needs.

## **11.0 CONTROL, DIRECTION AND MANAGEMENT**

- 11.01 The Fire Chief or Officer in Command at an incident, shall have control, direction and management of all Fire Department apparatus, equipment, and members assigned to an incident and, where an Officer in Command is in charge, they shall continue to act in that capacity until relieved by a more senior Officer.

## **12.0 AUTHORIZATION TO ENTER PROPERTY**

- 12.01 The Fire Chief may require and authorize members to enter onto property as required for the mitigation of an emergency, or to complete fire and life safety inspections.
- 12.02 The Fire Chief and members are authorized to enter onto property and into buildings or structures to inspect and determine whether all regulations, prohibitions and requirements are being met in relation to any matter contained in this Bylaw, the *Fire Prevention Act*, the *National Building Code*, and the *National Fire Code*.
- 12.03 The Fire Chief and members are authorized to enter onto property and into buildings or structures, including those adjacent to an incident, with or without apparatus and

equipment, to take measures to prevent or mitigate emergencies from occurring or worsening.

### **13.0 REGULATIONS AT INCIDENT**

- 13.01 The Fire Chief is permitted to protect members, apparatus, and equipment, by controlling public access at incident and emergency scenes.
- 13.02 The Fire Chief is authorized to order the evacuation of and building or area where there is an emergency occurring or impending. In such a case no person, other than the Fire Chief, the Officer in Command, a member of the Fire Department, or other person authorized by the Fire Chief or Officer in Command shall remain in or shall enter those buildings or areas.
- 13.03 The Fire Chief or Officer in Command at any incident is authorized to cause damage or destruction of affected property and adjacent property to an incident, in an effort to mitigate the incident while prioritizing life safety, and without worsening overall impacts of said incident.
- 13.04 If requested by an Officer, a property owner or occupier shall secure a premise that has been damaged by fire, in a manner approved by the Officer which will include but not be limited to one or more of the following:
  - a. Boarding up the building or structure;
  - b. Fencing; or,
  - c. Supplying twenty-four (24) hour security service by a licenced security company.
- 13.05 The Fire Chief or Officer in Command at any incident is hereby empowered to commandeer privately owned equipment, which they consider necessary to deal with such incident.
- 13.06 No person shall fail to comply with the direction of the Officer in Command, or any member of the fire department made in accordance with this Bylaw at an incident.
- 13.07 No person shall interfere with or impede the use of equipment by the Fire Chief or a member at an incident.
- 13.08 The Fire Chief shall ensure that occupants or owners of property have been adequately informed of the damages that occurred and are given recommendations for moving forward. If the Fire Department chooses not to secure the property following an incident, the property falls back into the responsibility of the owner or occupant of said property.

### **14.0 PREVENTION OF FIRE HAZARDS**

- 14.01 No person, being an owner or occupier of any premise shall:
  - a. maintain the premises in an unusual state of disrepair as determined by the fire chief, that a fire starting in them might spread rapidly to endanger life or other property or increase the danger of fire;
  - b. use or occupy the premises in such a manner that fire would endanger life or property or increase the danger of fire;

- c. keep combustible or explosive material on the premises, except as permitted by this Bylaw or other enactment, or allow other flammable conditions to exist in the premises so as to endanger life or property; or,
  - d. allow a fire hazard to exist on the premises.
- 14.02 Where an Officer determines that one or more conditions as indicated in Section 14.01 exists, the Officer may issue to an owner or occupier of a premises a Fire Department Order to Remedy in the form attached as Schedule "D" to and forming part of this Bylaw, requiring the owner or occupier of the Premises to do one or more of the following:
  - a. repair the building or structure on the premises;
  - b. remove or destroy the building or structure on the premises;
  - c. remove combustibles or explosive material from the premises or remedy a flammable condition; or,
  - d. remove or take any precautions required against the fire hazard present at the premises.
- 14.03 An Officer may specify a date by which the owner or occupier of the premises must comply with the Fire Department order.
- 14.04 Should the owner or occupier of the premises having received a Fire Department order in accordance with section 14.02 fail to comply with the terms of the order, the Town may carry out the work associated with the terms of the order and the costs of doing so will be billed to the owner or occupier of the premises, and if unpaid by December 31<sup>st</sup> in the year in which the owner or occupier failed to take the required action under the order, will be added to and form part of the property taxes on the property owner's premises.
- 14.05 If directed by the Fire Chief or an Officer, a property owner shall secure a vacant building, structure or property which contains a fire hazard or has been used or occupied so as to create a fire hazard, in a manner approved by the Fire Chief or Officer, which shall include, but not be limited to one or more of the following:
  - a. boarding up the building or structure;
  - b. fencing; or,
  - c. supplying twenty-four (24) hour security services by a licensed security company.
- 15.0 DISCARD OF BURNING OBJECTS PROHIBITED**
- 15.01 No Person shall discard lighted matches, smokers' materials, or other burning substances into combustible or flammable materials which may result in a fire outside of approved appliances or locations.
- 16.0 STORAGE OF EXPLOSIVES**
- 16.01 No explosives shall be stored within the Town without a permit issued by the Fire Chief.
- 16.02 The Fire Chief may issue a permit for the temporary storage of explosives that are required for use at construction sites. Such explosives must be stored in the manner prescribed by the *Explosives Act* and be consumed during the working day. Explosives not used during the working day must be removed from the Town by 1800hrs that day.



## **17.0 FIRE HYDRANTS**

- 17.01 Fire hydrants shall not be removed or otherwise made unserviceable without the authorization of the Fire Chief.
- 17.02 The Fire Department shall be notified immediately when any fire hydrant is determined to be in a condition that would render it unusable for firefighting purposes.
- 17.03 Except during an incident, fire hydrants shall only be operated by Town employees or those authorized by the Director of Operations and the Fire Chief.
- 17.04 No person shall in any way obstruct access to any fire hydrant. No vehicle, building, fence, tree, shrub or any other thing shall be placed within two meters of any hydrant or placed in such a manner that would obscure the view of a fire hydrant from approaching Fire Department vehicles.
- 17.05 All wrenches, couplings, fittings, hoses, and similar devices intended for use with or attachment to a fire hydrant must be approved by the Fire Chief or Director of Operations prior to such use or attachment to any hydrant.

## **18.0 OPEN BURNING**

- 18.01 The Fire Chief may issue to any person a Burning Permit to authorize the ignition and maintenance of a fire at such time and place as the Fire Chief may decide to be compatible with safety.
- 18.02 Burning permits issued by the Fire Chief shall be valid only for the prescribed burning period to a maximum of fourteen days. Extension may be granted by the Fire Chief for a period of up to seven days. Time required beyond twenty-one days will require a new permit. The Fire Chief has the authority to rescind or revoke a permit at anytime.
- 18.03 No open burning of any kind is allowed from April 1st to September 30th except for cooking fires, unless a valid burning permit is issued by the Fire Chief.
- 18.04 No person shall start any fire in the open air within the limits of the Town for any purpose whatsoever, unless such burning is in compliance with the provisions of this bylaw.
- 18.05 Any person who starts a fire in compliance with the provisions of this bylaw shall keep a competent adult person in charge of the fire at all times while it is burning or smoldering and shall provide that person with sufficient appliances and equipment in order to prevent the fire from burning out of control, causing damage, or becoming dangerous.
- 18.09 Every person who starts an outdoor fire, whether pursuant to a permit or not, and fails to completely extinguish such fire, shall be liable for all costs and expenses incurred by the Town in controlling and extinguishing such fire.
- 18.10 No person may burn oil, tar, rubber, plastic, vinyl, fertilizers, chemicals, tires, creosote, wiring insulation, petroleum products, household garbage or any material which produces or may produce toxic or heavy smoke. Open burning shall be limited to organic vegetative materials such as grass, brush, and trees.

- 18.11 When, in the opinion of the Fire Chief, atmospheric conditions or local circumstances may make lighting or maintaining an outdoor fire a hazard or a nuisance, the Fire Chief may revoke or suspend any permit.
- 18.12 Outdoor cooking devices using propane, charcoal or clean wood may be used for preparation of food without obtaining a permit.
- 18.13 Open fires for the preparation of food, using clean wood or charcoal, are permitted in non-combustible containers no larger than one meter square with flames no higher than 0.5 meters. Such containers must be at least 3 meters from any building or structure. Such fires shall be attended by an adult at all times. Such fires shall not be ignited until written authorization has been obtained from the owner.

#### **19.0 FIRE BAN LEVELS AND RESTRICTIONS**

- 19.01 The Fire Chief has the authority to issue partial and complete fire bans within the municipal boundary of the Town. The fire ban level shall correlate with the Yukon Government regional fire hazard rating.
- 19.02 During a complete fire ban, only CSA-Approved propane and gas fueled fire pit appliances may be used.

#### **20.0 REQUIREMENTS FOR ALARM AND DETECTION SYSTEMS**

- 20.01 The owner of every building shall ensure compliance with applicable code for the installation of detection, monitoring, and alarm devices and systems. Owners of buildings with monitored alarm systems shall ensure that the system is in good working order and there are no system deficiencies. Owners of buildings with monitored alarm systems shall also prevent conditions that result in repeat false alarms.
- 20.02 Owners of buildings that experience three or more false alarms in a nine month or shorter period will be subject to a warning, followed by fines as stipulated in Penalties section (25) of this bylaw.

#### **21.0 BYLAW ENFORCEMENT**

- 21.01 The Fire Chief shall be responsible for the enforcement of the provisions of this bylaw.
- 21.02 Without limiting the right of entry of a member during an Incident, the Fire Chief may inspect any building or premises, and for such purpose may at all reasonable hours, and upon producing proper identification, enter into and upon any building or premises for the purpose of enforcing the provisions of this bylaw.
- 21.03 The Fire Chief may order any person who contravenes this bylaw to take such measures as are specified in the order to forthwith remedy the non-compliance with this bylaw.

#### **22.0 ORDER TO REMEDY A HAZARDOUS CONDITION**

- 22.01 The Fire Chief or their designate may issue an Order to Remedy to the owner or occupant of any property on which a fire hazard is found, and the owner shall comply with the order within the time limits specified in the order.
- 22.02 Every person who fails to comply with an order issued pursuant to this bylaw commits an offence.

### **23.0 INFORMATION IN AN ORDER**

- 23.01 An order issued pursuant to this bylaw shall contain at least the following information:
- a. the name and address of the person upon whom the Order is served;
  - b. the day on which the offence is alleged to have been committed;
  - c. the address of the premises under consideration;
  - d. reasonable particulars of this bylaw with respect to which the non-compliance is alleged;
  - e. a requirement that the Person served shall remedy the non-compliance; and,
  - f. a prescribed time frame during which the non-compliance must be remedied.

### **24.0 RIGHT TO APPEAL**

- 24.01 Every person against whom an order is made pursuant to this bylaw, pertaining to a fire hazard as described by the *Fire Prevention Act*, may within seven days from the date on which the copy of the order is delivered, either in person or by registered mail, appeal the order to the Fire Marshal. The appeal shall be dealt with in accordance with the appeal provisions of the *Fire Prevention Act*.
- 24.02 All appeals that do not pertain to a fire hazard as described in the *Fire Prevention Act* may be appealed to the CAO or designate.

### **25.0 PENALTIES**

- 25.01 Every person commits an offence who:
- a. fails to provide information or assistance as required by this bylaw;
  - b. knowingly states anything false in information delivered or furnished to the Fire Chief or any member of the Fire Department; or,
  - c. obstructs or interferes with an inspection under the bylaw.
- 25.02 Every person who violates a provision of this bylaw commits an offence and is liable on summary conviction to:
- a. a fine of up to five thousand dollars (\$5,000.00) or imprisonment for up to six (6) months, or both; or,
  - b. a voluntary fine pursuant to the provisions of section 20 of the *Summary Convictions Act*, issued in respect to an offence in the amount specified in **Schedule "C"** attached hereto and forming part of this bylaw.
- 25.03 Where a person upon whom an order has been served fails to comply with the order and has not within the prescribed time appealed from the order, or has appealed from the order and a decision has been rendered against him, Council may take the necessary action to perform the work required by the order, and the Town shall recover the expenses thereof with costs, in a like manner as Town taxes.
- 25.04 Where an offence is committed or continued more than one (1) day, it shall be deemed to be a separate offence for each day on which the offence is committed or continued.

**26.0 FEES FOR SERVICE**

26.01 The Town is authorized to charge the applicable fees for the various services, permits, false alarm responses and emergency responses as per the Fees and Charges Bylaw.

**27.0 BYLAW REPEAL**

27.01 Fire Protection and Life Safety Bylaw 018-12 and Watson Lake Volunteer Fire Department Bylaw 99-17 are hereby repealed in their entirety and replaced with this bylaw.

**28.0 BYLAW ADOPTION**

28.01 This Bylaw shall come into full force and effect upon final passing.

Read a First time this \_\_\_\_ day of \_\_\_\_\_, 2024

Read a Second time this \_\_\_\_ day of \_\_\_\_\_, 2024

Read a Third time and Finally Passed this \_\_\_\_ day of \_\_\_\_\_, 2024

\_\_\_\_\_  
Christopher Irvin – Mayor

\_\_\_\_\_  
Tiffany Lund – Municipal Clerk