

TOWN OF WATSON LAKE

REGULAR MEETING
COUNCIL CHAMBERS

MEETING NO. 1
January 16, 2018

ATTENDANCE

ABSENT

JUSTIN BROWN - MAYOR
BRENDA LEACH - COUNCILOR (Electronically)
STACY BAUER – COUNCILOR
CHRIS IRVIN – COUNCILOR
BRIAN LUND - COUNCILOR

PUBLIC

Patti McLeod
Cheryl O'Brien
Lelah Bruce
Jordan Stackhouse

ADMINISTRATION

CAM LOCKWOOD – CAO (Electronically)
TERRI CLOSE – Municipal Clerk

The meeting was called to order at 7:00 pm by Mayor Brown.

AGENDA

MOTION 018-01-01

Moved by Councilor Leach, seconded by Councilor Bauer
that:

The Agenda be adopted as presented.

- CARRIED –

MINUTES

MOTION 018-01-02

Moved by Councilor Irvin, seconded by Councilor Lund
that:

The minutes be adopted from the last Regular meeting of December 20, 2017 as
presented.

- CARRIED –

**ACCOUNTS
PAYABLE**

MOTION 018-01-03

Moved by Councilor Irvin, seconded by Councilor Lund
that:

The payroll cheques #58807 through #58836 in the amount of \$45,124.11 and the
Open Payables in the amount of \$244,286.77 be paid.

- CARRIED –

BY-LAWS

MOTION 018-01-04

Moved by Councilor Irvin, seconded by Councilor Lund
that:

By-Law 17-08, being a By-Law to amend the Official Community Plan 10-11 be
introduced for Third & Final First Reading.

-CARRIED –

NEW & UNFINISHED

**WATER & SEWER
BY-LAW 16-07**

Council discussed the Water & Sewer bylaw and suggested that any amendments be implemented in order for the By-Law to proceed to Second reading at the February 6th Council meeting.

**SNOW REMOVAL
POLICY**

Council addressed the snow removal policy and traffic bylaw and recommend that the policy be amended to include the frequency of when snow removal and sanding would be done. It needs to be clear to the public. Council stressed the importance that residents follow the By-Law and not allow snow from their properties to be deposited on the travelled portion of the roads. Administration informed Council that areas for the Town to deposit excess snow are limited, and options have to be explored. The By-Law Officer is working with property owners and contractors to ensure that they are complying with the By-Law. A meeting will be arranged with Public Works for comments prior to implementing the changes.

**WL CHAMBER OF COMMERCE
DONATION REQUEST**

Councilor Irvin declared a conflict of interest and did not take part in this discussion. Council received a letter from the Chamber of Commerce requesting the cost to rent the Recreation Centre and dishes be waived for the annual Gala & Policeman's ball being held January 27th.

Council addressed the Recreation Fees & Charges Policy and agreed to abide by the policy and that the fees be charged accordingly.

MOTION 018-01-05

Moved by Councilor Lund, seconded by Councilor Bauer that:

The fees be applied as the per Recreation Fees and Charges Policy however the Town donate \$500.00 to the WL Chamber of Commerce Annual Gala and Policeman's Ball.

- CARRIED -

**OUTSTANDING
PROPERTY TAXES**

Council reviewed the 2017 list of outstanding taxes and suggested that letters be sent to those property owners to advise they pay the balance otherwise their tax information will be published in the February 15th Newspaper. Council enquired about the amount of outstanding taxes owed to the Town and requested the list of all outstanding taxes be provided at the next Council meeting.

**9883 YUKON LTD.
LOT ENLARGEMENT**

Councilor Irvin declared a conflict of interest and did not take part in the discussion. Administration provided Council with an update on the proposal being made by 9883 to expand their business that will require a lot enlargement involving the acquisition of 3.8 ha of crown land of which 1.31 ha is encroaching on Town Parks & Recreation reserve. Councilor Bauer introduced a motion that was made at the Council meeting November 2016 regarding this matter that;
Council support the lot enlargement to accommodate the 1.43 hectare parcel of land that is currently being used, however in order to protect the erosion of the Parks & Recreation reserve, do not support the application for the additional 2.52 hectares.

Council discussed the application for the lot enlargement and suggest they use the property they currently own prior to applying for a lot expansion. Representatives will be addressing Council on the proposal at the February 6th Council meeting.

AYC BOARD MEETING
TESLIN

Councilor Bauer expressed an interest in attending the AYC Board meeting being held in Teslin March 3rd.

AYC BOARD MEETING
WATSON LAKE

Council discussed the September AYC Board meeting that is being proposed to be held in Watson Lake September 22nd. Council is in support of holding the Board Meeting in WL.

HUMAN RESOURCE
CONSULTANT

Council was presented with a proposal for the development of a Human Resource Policy manual for the Town of Watson Lake. Administration informed Council that the manual has been designed in an attempt to develop administrative processes that will take into consideration current practice and policies. Council agreed the development of a HR Policy manual will be beneficial to the Town.

SEWAGE LAGOON
SERVICE AGREEMENT

Administration informed Council that the Service Agreement for the sewage lagoon upgrades has been finalized. This Yukon Government project is expected to cost an estimated \$1,950,000 to commence May, 2018 with a completion date of September, 2019.

CORRESPONDENCE

EMS SERVICES
IN WATSON LAKE

Council addressed a letter from Minister Streicker regarding ambulance and emergency response services in Watson Lake and concerns that were expressed from the Town of Watson Lake. Council suggest an open meeting with Minister Streiker and the Director of Yukon EMS, Jeff Simmons, to provide clarity on the subject due to the additional pressure that the lack of EMS services has created in the community.

RCMP - DECEMBER
POLICING REPORT

Council acknowledged the RCMP Monthly policing report for December, 2017.

BY-LAW
MONTHLY REPORT

Council reviewed the monthly By-Law Enforcement Activity report for December. Council suggest the report be included in the monthly Town Newsletter.

**ADMINISTRATIVE
ENQUIRIES**

There were no enquiries presented at this time.

IN-CAMERA

MOTION 018-01-06

Moved by Councilor Irvin, seconded by Councilor Leach that:

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Council go In-Camera.

- CARRIED –

MOTION 018-01-07

Moved by Councilor Leach, seconded by Councilor Irvin
that:

Council revert to an Open meeting.

- CARRIED –

ADJOURNMENT

MOTION 018-01-08

Moved by Councilor Irvin, seconded by Councilor Bauer
that:

There being no further business the meeting be adjourned at 8:30 pm.

- CARRIED –

Justin Brown – Mayor

Terri Close – Municipal Clerk