

TOWN OF WATSON LAKE

REGULAR MEETING  
COUNCIL CHAMBERS

MEETING NO. 11  
June 5, 2018

ATTENDANCE

Public

Justin Brown – Mayor  
Stacy Bauer – Councilor  
Christopher Irvin – Councilor  
Brenda Leach – Councilor  
Brian Lund - Councilor

Ruth Wilkinson

ADMINISTRATION

Cam Lockwood - CAO  
Terri Close – Municipal Clerk

The meeting was called to order at 7:00 pm by Mayor Brown.

**AGENDA**

**MOTION 018-11-103**

Moved by Councilor Bauer, seconded by Councilor Leach  
that:

The Agenda be adopted as amended to include;

Audited Financial statements  
Correspondence from WL Riding Association  
Correspondence from residents on Swift Place  
AYC Correspondence

- CARRIED –

**MINUTES**

**MOTION 018-11-104**

Moved by Councilor Irvin, seconded by Councilor Lund  
that:

The minutes from the last Regular Meeting of May 15, 2018 be adopted.

-CARRIED –

**ACCOUNTS  
PAYABLE**

**MOTION 018-11-105**

Moved by Councilor Leach, seconded by Councilor Irvin  
that:

The Open Payables in the amount of \$211,539.72 and the payroll cheques #59162  
through #59193 in the amount of \$46,383.76 for a total of \$257,923.48 be paid.

- CARRIED –

**REPORTS**

CAO REPORT

Administration addressed the shortage of residential property available in the community. There has been no movement from YG Lands Branch on land acquisition to have more available lots, and there has been interest expressed from the public for more residential property.

Due to the shortage of residential lots, Administration suggested the lots on Frances Avenue Phase III be rezoned from Residential Mobile Home (RMH) to Residential.

MOTION 018-11-106

Moved by Councilor Lund, seconded by Councilor Bauer that:

The future designation for Frances Avenue Phase III be changed to Residential.

-CARRIED –

Councilor Bauer suggested that due to the lack of Multi Family property available in the community that Finlayson Avenue be considered to be rezoned to Multi Family to utilize the land to encourage development.

Administration informed Council of a meeting scheduled with the Minister of Community Services to discuss Infrastructure projects.

The lagoon project will not be completed this year.

The water main issues and leaks that occurred on Teslin Crescent have been resolved. Water main problems on Ravenhill Drive are scheduled to be repaired next.

**BY-LAWS**

MOTION 018-11-107

Moved by Councilor Bauer, seconded by Councilor Irvin that:

By-Law 18-07, being a By-Law to consolidate all fees & charges be introduced for Second Reading.

- CARRIED –

MOTION 018-11-108

Moved by Councilor Irvin, seconded by Councilor Leach that:

By-Law 18-13, being a By-Law to regulate the municipal election be introduced for Third & Final Reading.

-CARRIED –

MOTION 018-11-109

Moved by Councilor Lund, seconded by Councilor Bauer that:

By-Law 18-12, being a By-Law to provide for the prevention of fires, the prevention of the spread of fire, and for the preservation of life and property within the Town of Watson Lake, be introduced for Second Reading.

-CARRIED –

**NEW & UNFINISHED**

**COMMUNITY  
GARDEN**

Council was in receipt of a letter suggesting various locations for consideration regarding the establishment of the community garden. Council reviewed the options that were provided and agreed to Option 1 at Wye lake Park.

MOTION 018-11-110

Moved by Councilor Lund, seconded by Councilor Irvin  
that:

Council approve the community garden to be located in Wye Lake Park.

-CARRIED-

RECREATION ADVISORY COMMITTEE  
MINUTES

Council discussed the minutes of May 17<sup>th</sup> and concerns that were raised by the Committee. Council questioned why the Recreation Manager was not invited to attend the meeting as many of the concerns could have been addressed. Administration advised that some Committee members are contemplating resigning.

JENNY SKELTON  
LETTER OF RESIGNATION

Council was in receipt of a letter from Jenny Skelton who is resigning as chairman of the Recreation Advisory Committee.

MOTION 018-11-111

Moved by Councilor Bauer, seconded by Councilor Leach  
that:

Council accept the letter of resignation from Jenny Skelton.

-CARRIED-

NES – CONDITIONAL USE  
PERMIT

Administration updated Council on a Portable Work camp that has been set up at Peters Trailer park. The camp consists of self-contained trailers to house staff that are working on various job sites in the area. The trailers which are on skids, do not meet the requirements of the Zoning Bylaw and are not permitted. NES has applied for a conditional use to allow the Portable camp to be situated at the Trailer Park. The application does not specify a time frame that the Camp will be on site. Administration advised that more information is needed prior to a decision being made.

AUDITED FINANCIAL  
STATEMENTS

Council was in receipt of the draft 2017 Audited Financial Statements. Johnathan from BDO will be in Watson Lake June 15<sup>th</sup> to discuss the audit with Administration and Council.

MOTION 018-11-112

Moved by Councilor Bauer, seconded by Councilor Leach  
that:

The draft Audited Financial Statements for 2017 be accepted.

-CARRIED-

LETTER FROM WL  
RIDING ASSOCIATION

Council received correspondence from the WL Riding Association requesting a letter of support to accompany their funding application for funds to upgrade the Watson Lake Rodeo and refurbish the Watson Lake multi trail system in conjunction with the Town of Watson Lake.

MOTION 018-11-113

Moved by Councilor Lund, seconded by Councilor Bauer  
that:

Council provide a letter of support to the WL Riding Association.

-CARRIED-

LETTER FROM RESIDENTS  
ON SWIFT PLACE

Council addressed a letter from residents on Swift Place expressing concern over the number of vehicles that are using the access located at the rear of the recplex as a thoroughfare. The area was not intended as a road, but rather a parking lot for both the ball diamond and swimming pool. The high volume of traffic has raised safety concerns for youth as well as others utilizing the Recreation Centre, ball diamond, and playground. Council agreed to restrict access to traffic by placing barriers in the area.

CORRESPONDENCE

YG -PROPOSED CHANGES  
TO PRIVACY ACT

Council acknowledged that the Yukon Government is drafting a new Access to Information and Protection of Privacy Act and are proposing a number of changes to better protect personal information.

LETTER FROM  
YUKON ARTS ADVISORY

Council acknowledged that the Town of Watson Lake received \$11,200.00 for the 2018 Arts in the Park Program.

LETTER FROM YG  
HIGHWAYS & PUBLIC WORKS

Council acknowledged that the Yukon Government has now amended the Motor Vehicles Regulations and the Summary Convictions Regulations.

ADMINISTRATIVE  
ENQUIRIES

Gordon McIntosh will be in Watson Lake from June 20th-June 22<sup>nd</sup> to conduct Departmental Operational Reviews. Council is scheduled to meet with Mr. McIntosh on Thursday, June 21<sup>st</sup> to address the operational review process.

September 29<sup>th</sup> is the date that YG has scheduled the Gala for Mayor & Council. The event is an opportunity to recognize the dedication to public service demonstrated by Mayors, Councillors, and other officials and the work they do to bring lasting benefits to people across the territory

Councilor Irvin requested that Council meetings be held Tuesdays at 5:00 pm for the remainder of the summer. Council agreed to schedule the meetings at 5:00 pm as opposed to 7:00 pm.

Administration addressed a letter from the City of Whitehorse who has formally registered an objection to the appearance that AYC did not properly plan the AGM agenda to fairly address the item of constitutional amendments and are requesting a special meeting to discuss issues related to the AYC Bylaws. Council was not in favor of a special meeting to address the proposed changes.

**IN CAMERA**

**MOTION 018-11-114**

Moved by Councilor Leach, seconded by Councilor Irvin  
that:

Council go In Camera.

-CARRIED –

**MOTION 018-11-115**

Moved by Councilor Leach, seconded by Councilor Irvin  
that:

Council revert to an Open Meeting.

-CARRIED –

**ADJOURNMENT**

**Motion 018-11-116**

Moved by Councilor Lund, seconded by Councilor Irvin  
that:

There being no further business the meeting be adjourned.

-CARRIED –

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Justin Brown – Mayor

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Terri Close – Municipal Clerk

