

TOWN OF WATSON LAKE

REGULAR MEETING
COUNCIL CHAMBERS

MEETING NO. 16
June 6, 2017

ATTENDANCE

ABSENT

JUSTIN BROWN - MAYOR
STACY BAUER – COUNCILOR
BRIAN LUND – COUNCILOR
CHRIS IRVIN – COUNCILOR
BRENDA LEACH - COUNCILOR

Public
L.Funnel
D.Werrun
D.Stubenber
S.Bergeron
E.Pendlebury
M.Durham

ADMINISTRATION

CAM LOCKWOOD – CAO
TERRI CLOSE – Municipal Clerk

The meeting was called to order at 7:00 pm by Mayor Brown.

AGENDA

MOTION 017-16-94

Moved by Councilor Lund, seconded by Councilor Irvin
that:

Council adopt the agenda as amended to correct item #7 to repeal By-Law 17-04, being a
bylaw to amend the Official Community Plan.

- CARRIED –

**DECLARATION OF
CONFLICT**

There were no conflicts of interest expressed.

MINUTES

MOTION 017-16-95

Moved by Councilor Irvin, seconded by Councilor Lund
that:

The minutes be adopted from the Regular Council meeting of May 16th as presented.

- CARRIED –

MOTION 017-16-96

Moved by Councilor Irvin, seconded by Councilor Bauer
that:

The minutes be adopted from the Special Council meeting of May 19, 2017 as presented.

- CARRIED –

DELEGATION

YG Regional Economic Development representatives Elise Pendlebury and Michael Durham provided Council with information regarding a business façade improvement program that provides funding to the municipality to encourage private sector investment in business façade improvements. This would enable the Town to fund individual businesses at 50% of project costs to a maximum of \$5000. Council agreed to review the information and discuss the program further. Ms. Pendlebury will be in WL over the next few days to meet with business owners to discuss the program.

The Government of Yukon is offering a free local economic development workshop for elected officials. The workshop addresses Yukon's unique challenges and opportunities and provides insight into the tools and resources available to help foster a sustainable economy. Council agreed this would be worthwhile and will determine a suitable time that works best for them to attend.

**ACCOUNTS
PAYABLE**

MOTION 017-16-97

Moved by Councilor Leach, seconded by Councilor Irvin
that:

The payroll cheques #58104 through #58138 in the amount of \$47,667.25 and the Open Payables in the amount of \$150,972.02 be paid.

- CARRIED –

BY-LAWS

MOTION 017-16-98

Moved by Councilor Bauer, seconded by Councilor Lund
that:

By-Law 17-07, being a By-Law to amend the Official Community Plan 10-11 be introduced for First Reading.

-CARRIED –

Second Reading of By-Law 17-04 was repealed due to the Public Hearing notice not being provided to the Minister as required under the Municipal Act.

MOTION 017-16-99

Moved by Councilor Lund, seconded by Councilor Irvin
that:

The Public Hearing and Second Reading of By-Law 17-04, being a By-Law to amend the Official Community Plan 10-11 be repealed.

-CARRIED –

NEW & UNFINISHED

**SOUP KITCHEN
FUNDING REQUEST**

Council received a letter from the WL St. Vincent de Paul Soup Kitchen requesting a donation to assist with providing food to the large number of people who use this service.

MOTION 017-16-100

Moved by Councilor Leach, seconded by Councilor Irvin
that:

The Town of Watson Lake donate \$1000.00 for the Watson Lake Soup Kitchen.

-CARRIED-

**CONFINED SPACE
SAFETY EQUIPMENT**

Council was in receipt of two quotes for the purchase of confined space safety equipment which is required for the Town of Watson Lake to comply with WCB regulations.

- Dimensions Tech Services Inc - \$30,055.00
- Canadian Safety Equipment - \$33,866.40

MOTION 017-16-101

Moved by Councilor Irvin, seconded by Councilor Bauer
that:

Council accept the quote from Dimensions Tech Services Inc,

-CARRIED-

NES – DISPOSAL OF
SOLID WASTE

Representatives from Northern Environmental Services addressed their solid waste permit and are requesting permission from Council to allow their company to dispose of solid waste from outside the service area. NES has been awarded the contract to haul waste from Liard Hot Springs Campground through till September 30th, 2017. The total amount of waste per season is approximately 30 tonnes. Council discussed the Solid Waste Bylaw that prohibits waste from outside municipal boundaries, and agreed to discuss the matter further.

YUKON FOREVERGREEN
WOOD PRODUCTS

Administration provided Council with the outstanding taxes on Lot 1040, Yukon Forevergreen Wood Products. The Town of Watson Lake recently acquired this property through the tax lien process. It was discussed whether the Town sell the property or retain it as there is a large volume of cap material that could potentially be used at the landfill. This would be a cost savings to the Town, however the material would have to be hauled. Council agreed to retain the property for Town use.

2016 AUDITED
FINANCIAL STATEMENTS

Council was in receipt of the 2016 audited financial statements. Administration provided Council with an update on the several increases in O&M costs that the Town will bear and made Council aware that is necessary to take corrective measures that will enable the Town to flourish in future years. Council agreed to review the information and reintroduce at the next Council meeting of June 20th.

FIREHALL VENTILLATION
UPGRADE

Council reviewed a quote that was provided from Duncans Ltd to supply and install a ventilation upgrade for the Watson Lake Firehall. The cost is \$56,102.00 plus GST and does not include electrical, controls and air balancing the HRV.

MOTION 017-16-102

Moved by Councilor Bauer, seconded by Councilor Irvin
that:

The Town accept the quote from Duncans Ltd in the amount of \$56,102.00 for the installation of the ventilation system at the Firehall.

-CARRIED –

COMMUNITY DEVELOPMENT
OFFICER POSITION

Administration discussed the possibility of hiring a Community Development Officer for the Town of Watson Lake to research and apply for various funding. YG Representatives informed Council that funding is available to support the position of a grants coordinator who would be available for all community groups requiring assistance with funding applications. Council addressed whether this could be achieved on a contract basis as opposed to hiring a Town employee, and agreed to reintroduce this discussion at the next Council meeting.

TENDER/CONTRACT
POLICY

Administration reviewed the Town tendering policy and the CAO purchasing Bylaw and addressed discrepancies between the purchasing requirements. The amounts differ and need to be addressed to ensure the Town is following proper procedure in regards to purchasing and tendering requirements. Council agreed to review the documents and reintroduce at the next Council meeting.

DEVELOPMENT INCENTIVE
APPLICATION

Council discussed a development incentive application received from Mr. & Mrs. Steve Bergeron for the construction of a duplex at 115 Nisutlin Way. The application complies with the Town development incentive policy however the rate for the incentive needs to be determined. Council requested clarity on the Yukon Housing Municipal Matching Program.

CORRESPONDENCE

Council acknowledged correspondence from Minister of Tourism regarding an update on the replacement of the WL Visitor Information Centre.

**ADMINISTRATIVE
INQUIRIES**

Administration informed Council that the Garden Bros. Circus is planning to come to Watson Lake October 9th, which is the same day as Thanksgiving. Council expressed concern that the event will not be well attended given the day of the event coinciding with Thanksgiving. Council requested more information for the next Council meeting.

Council questioned the status of the Hockey Camp planned for August and requested a report on the project detailing the event, identifying the cost and what fundraising has been done to assist with the costs of hosting this event. Administration will have a report available at the next Council meeting.

Council suggested congratulatory letters be forwarded to the newly elected LFN Chief & Council members.

Administration discussed funding that is available through the Cannor 150 Infrastructure program and suggested applying for funds to upgrade the multi-use trail system as well as the mapping system with the funds. The Towns' contribution to the project is 25%.

IN-CAMERA

MOTION 017-16-103

Moved by Councilor Irvin, seconded by Councilor Lund
that:

Council go In-Camera.

- CARRIED –

MOTION 017-16-104

Moved by Councilor Bauer, seconded by Councilor Lund
that:

Council revert to an Open Meeting.

-CARRIED –

MOTION 017-16-105

Moved by Councilor Irvin, seconded by Councilor Lund
that:

Northern Environmental Services be permitted to haul solid waste from outside the Town boundaries at the rate of \$350.00/tonne.

-CARRIED -

ADJOURNMENT

MOTION 017-16-106

Moved by Councilor Leach, seconded by Councilor Bauer
that:

There being no further business the meeting be adjourned at 9.30 pm.

- CARRIED –

