

TOWN OF WATSON LAKE

REGULAR MEETING  
COUNCIL CHAMBERS

MEETING NO. 25  
November 21,2017

ATTENDANCE

ABSENT

JUSTIN BROWN - MAYOR  
BRIAN LUND – COUNCILOR  
BRENDA LEACH - COUNCILOR (electronically)  
STACY BAUER - COUNCILOR  
CHRIS IRVIN - COUNCILOR

PUBLIC  
  
J.Skelton  
S.Rudd

ADMINISTRATION

CAM LOCKWOOD - CAO  
TERRI CLOSE – Municipal Clerk

The meeting was called to order at 7:00 pm by Mayor Brown.

**AGENDA**

**MOTION 017-25-177**

Moved by Councilor Bauer, seconded by Councilor Irvin  
that:

Council adopt the agenda as presented.

- CARRIED –

**DECLARATION OF  
CONFLICT**

There were no conflicts of interest expressed.

**MINUTES**

**MOTION 017-25-178**

Moved by Councilor Lund, seconded by Councilor Bauer  
that:

The minutes be adopted from the Regular Council meeting of November 7th as  
presented.

- CARRIED –

**DELEGATION**

Mrs. Jenny Skelton & Mrs. Sue Rudd expressed frustration with the lack of direction that has been provided to the WL Recreation Advisory Committee. The Committee has not met for several months as they are unclear of their role and what is expected of them. The Recreation Advisory By-Law identifies the mandate of the Committee as to provide advice and recommendations on the future direction of recreation in the municipality and maximizing the use of present facilities. Unfortunately, previous recommendations from the Committee including a strategic plan that was done with involvement from the community which identified and established priorities for municipal recreation programs and services were ignored, and the Committee is seeking direction from Council on how to proceed.

Council agreed the Committee is beneficial and discussed the aspects of recreation and how to take a different approach to utilize recreation in various ways. Council suggest an article for the Newsletter informing the public about the Recreation Advisory Committee and inviting new members to share their ideas and suggestions into the future of recreation.

**REPORTS**

Council reviewed the Municipal Services Activity report for October and various Bylaw matters that have been addressed.

Administration provided Council with information for the 2018 Annual CAMA Conference and General meeting being held in Fredericton in May which he would like to attend.

MOTION 017-25-179

Moved by Councilor Bauer, seconded by Councilor Leach  
that:

Council approve travel for the CAO to attend the CAMA conference.

- CARRIED –

Administration discussed auction items that the Town has donated in the past for the AYC AGM, and recommended an item be purchased now for the 2018 event. Council suggested an item made locally that may be available at the Christmas craft fair.

MOTION 017-25-180

Moved by Councilor Irvin, seconded by Councilor Bauer  
that:

The Town purchase an item valued at \$500.00 at the Craft fair for the AYC AGM auction.

-CARRIED –

Administration provided an update on the Trail refurbishing and signage contract that was awarded to G. Holmes Contracting to clear 56 kilometres of the Watson Lake multi trail system of overgrowth and fallen vegetation. The project which is to be complete by March 16, 2018 will also see that each trail gets proper signage.

The Town was approved for \$31,000 from YG for a business façade improvement program that provides funding to the municipality to encourage private sector investment in business façade improvements. This will enable the Town to fund individual businesses at 50% of project costs to a maximum of \$5000. Council agreed to have the information available on the Town website and in the Newsletter.

Council was in receipt of a list identifying the Town of Watson Lake Infrastructure priorities. Council reviewed the list and discussed various funding available to assist with carrying out the projects.

Administration informed Council that the proposal from Custom Concrete for the development of a quarry for the production of topsoil has been approved by YG. Council expressed concerns with the location of the project as it could potentially contaminate and jeopardize the Town's water supply. The Town's only potable water supply is located in the proximity of the proposed site.

**ACCOUNTS**  
**PAYABLE**

MOTION 017-25-181

Moved by Councilor Leach, seconded by Councilor Bauer  
that:

The payroll cheques #58649 through #58679 in the amount of \$50,021.06 and the Open Payables in the amount of \$154,517.97 be paid.

-CARRIED –

**NEW & UNFINISHED**

**WL RANGERS  
HALL RENTAL**

Council discussed a motion that was made in 2013 by a previous Council allowing the WL Rangers two monthly meetings at the Recreation Centre free of charge. Council addressed the new fees and charges policy that was recently passed whereby all groups must pay for renting the recplex.

**MOTION 017-25-182**

Moved by Councilor Irvin, seconded by Councilor Bauer  
that:

Council rescind the previous motion and the WL Rangers will pay for use of the Recreation Centre as per the Fees & Charges policy.

- CARRIED –

**2018 PROVISIONAL  
O/M BUDGET**

Administration provided Council with the provisional 2018 O/M Budget. There was discussion and questions on various line items. Administration informed Council that monies are now being put into reserves where required. Council requested copies of the various Reserves Bylaws for review.

**MOTION 017-25-183**

Moved by Councilor Bauer, seconded by Councilor Lund  
that:

Council approve the 2018 Provisional Budget as presented.

- CARRIED -

**BY-LAW 2016-07  
WATER/SEWER BYLAW**

Council was in receipt of the amended Water/Sewer Bylaw. Council addressed questions regarding repairs to broken curb stops, or curb stops that cannot be located to residential properties, and who is responsible, whether the property owner or the Town. Administration informed Council that after much review and consultation with other communities, Watson Lake is the only community that places the onus on the property owner. However, if the Town is held responsible it will have a huge financial impact.

The By-law will now be available to the Public for their comments before proceeding to Second Reading of the Bylaw.

**CORRESPONDENCE**

Council reviewed correspondence regarding a visit to Watson Lake by the Law Society of Yukon to discuss justice issues in the community. Mayor Brown agreed to meet with them.

**ADMINISTRATIVE  
INQUIRIES**

Council discussed the skate sharpener that is located at the Recreation centre. Administration informed Council that the skate sharpener does not meet safety regulations and it was suggested that a self-contained skate sharpener be purchased instead.

Council enquired about the Fire Department and the Fire Chief position, Administration provided Council with an update on the position and verified that the Acting Fire Chief is being compensated for performing these duties in the interim.

**IN-CAMERA**

**MOTION 017-25-184**

Moved by Councilor Lund, seconded by Councilor Bauer  
that:

Council go In-Camera.

- CARRIED -

**MOTION 017-25-185**

Moved by Councilor Bauer, seconded by Councilor Irvin  
that:

Council revert to an Open meeting.

- CARRIED -

**ADJOURNMENT**

**MOTION 017-25-186**

Moved by Councilor Leach, seconded by Councilor Irvin  
that:

There being no further business the meeting be adjourned at 9:00 pm.

- CARRIED -

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Justin Brown – Mayor

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Terri Close – Municipal Clerk