



## **EMPLOYMENT OPPORTUNITY**

### **Recycling Attendant**

**Closing Date:** Tuesday, April 7<sup>th</sup>, 2026, at 4:00pm

**Job Type:** Full-time; Term (May – October)

**Department:** Solid Waste & Recycling

**Pay Range:** \$23.20 - \$25.35 per hour (dependent on experience)

**Hours:** 40 hours/week

Under the direction of the Solid Waste Coordinator, this Recycling Depot Attendant is responsible for the maintenance of the Recycling Depot, greeting, educating, and assisting residents with sorting of recyclable goods, and ensuring recycling bins are free of contaminated items.

Duties include but not limited to:

- Accept recycled materials from the public, count and issue payment to the customer, and ensure that all material is correctly recorded
- Sort, count and prepare recyclable material for shipping
- Keep the depot and yard organized and tidy, and ensure all work and public areas are kept in a safe condition
- Responsible for the careful handling of the cash float
- Inform customers of proper sorting techniques for recyclable materials and the various items the depot accepts
- Assist with clean-up and maintenance of landfill area
- Ensure proper procedures are followed and depot paperwork is completed accurately
- Assist with monitoring and verifying compliance of loads entering the landfill, and;
- Other duties as required.

This position involves working with a wide variety of customers and the handling of heavy, often dirty materials in a noisy environment. Some duties involve outside work and may occur in poor weather conditions.

The Town of Watson Lake is unionized. The incumbent will be obligated to become a union member under the Public Service Alliance of Canada.

To apply for this position, please submit a resume and cover letter, clearly outlining experience as it relates to this position to Shannon Bergeron:

By Email: [csrec@watsonlake.ca](mailto:csrec@watsonlake.ca)

In Person: Town Office, 710 Adela Trail, Watson Lake